

Fall & Spring Law Clerks

Legal Services of Greater Miami, Inc. relies on assistance from law clerks to serve the low-income community of Miami-Dade County and Monroe County (Florida Keys). Legal Services offers both paid and unpaid law clerk positions. **Remote opportunities are available for fall of 2020.** Working at Legal Services during law school gives you immediate, hands-on experience with the clients we serve and the cases we handle. Many of our law clerks ultimately end up working as attorneys at Legal Services or other public interest law firms.

Law clerks assist our attorneys who practice in state and federal court, in administrative proceedings, and in appellate courts. A law clerk's duties may include any of the following:

- interviewing clients in person and by telephone;
- conducting factual investigations, including visiting a client's home;
- performing legal research and writing;
- drafting pleadings, motions and discovery requests;
- reviewing documents;
- preparing for and observing administrative and court hearings;
- participating in after-hours legal clinics;
- participating in after-hours community education events.

During the semester law clerks typically work on a part-time basis. Law students are encouraged to coordinate an externship (for credit) or fellowship (school-based).

Legal Services is committed to achieving equal justice and eradicating the barriers to economic and social stability created by poverty and injustice. Founded in 1966, Legal Services provides the full range of civil legal services with a focus on housing, consumer, community development, income, health, tax and education issues. Special projects provide services to meet the unique legal needs of special populations including immigrants, veterans, older adults, disabled individuals, people who are homeless, formerly incarcerated individuals, persons with AIDS, transgender individuals, and low-income taxpayers. For more information about our firm's work, please visit our website at www.legalservicesmiami.org.

Application Process

Interested candidates should complete our law clerk application form and return it with a resume to internships@legalservicesmiami.org. Questions about the process should be sent to Jayme Cassidy, Pro Bono Advocacy Director, at: jcassidy@legalservicesmiami.org.

Qualifications

The ideal law clerk will have:

- Demonstrated a passion for racial and economic justice.
- Prior experience or a desire to work with low-income communities and under-served populations.
- Excellent research, writing, public speaking, organizational and collaboration skills.
- Bilingual capability is a plus, but not required.

Compensation

Compensation for fall and spring law clerk positions is limited. Law students are encouraged to coordinate an externship (for credit) or fellowship (school-based).

Legal Services is an equal opportunity employer and will not discriminate against any employee or applicant for employment in any manner prohibited by law. We consider applicants for all positions without regard to race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, source of income, gender identity or expression, and/or status as a victim of domestic violence, dating violence, or stalking