

## Summer Law Clerks

Legal Services of Greater Miami, Inc. relies on assistance from law clerks to serve the low-income community of Miami-Dade County and Monroe County (Florida Keys). Legal Services offer paid and unpaid law clerk positions. Working at Legal Services during law school gives you immediate, hands-on experience with the clients we serve and the cases we handle. Many of our law clerks ultimately end up working as attorneys at Legal Services or other public interest law firms.

Law clerks assist our attorneys who practice in state and federal court, in administrative proceedings, and in appellate courts.

A law clerk's duties may include any of the following:

- interviewing clients in person and by telephone;
- conducting factual investigations, including visiting a client's home;
- performing legal research and writing;
- drafting pleadings, motions, and discovery requests;
- reviewing documents;
- preparing for and observing administrative and court hearings;
- participating in after-hours legal clinics and community education events.

Each summer, Legal Services hosts 15-20 law students as part of its summer program. Summer law clerks work on a full-time basis, participate in a law clerk training program, and other organized summer events and programs aimed to help introduce law students to the public interest legal community.

Summer law clerk positions will begin with an orientation and training in May. Law clerks are expected to work through the first week in August.

Legal Services is committed to achieving equal justice and eradicating the barriers to economic and social justice created by poverty and injustice. Founded in 1966, Legal Services provides a full range of civil legal services with a focus on housing, consumer, community development, income, health, tax, and education issues. Special projects provide services to meet the unique legal needs of special populations including immigrants, veterans, older adults, disabled individuals, people who are homeless, formerly incarcerated individuals, persons with AIDS, transgender individuals, and low-income taxpayers. For more information about our firm's work, please visit our website at [www.legalservicesmiami.org](http://www.legalservicesmiami.org).

### Application Process

Interested candidates should complete our law clerk application form and return it with a resume to [internships@legalservicesmiami.org](mailto:internships@legalservicesmiami.org). Applications are currently open and will be accepted on a rolling basis. Questions about the process should be sent to Jayme Cassidy, Pro Bono Advocacy Director, at [jcassidy@legalservicesmiami.org](mailto:jcassidy@legalservicesmiami.org).

### Qualifications & Compensation

The ideal law clerk will have:

- Demonstrated a passion for racial and economic justice.
- Prior experience or a desire to work with low-income and under-served communities.
- Excellent research, writing, public speaking, organizational and collaboration skills.

Legal Services offers unpaid law clerk positions, and a limited number of paid positions. Legal Services will work with students who seek outside funding from fellowship programs. Applicants are responsible for locating and applying for outside funding.

*Legal Services is an equal opportunity employer and will not discriminate against any employee or applicant for employment in any manner prohibited by law. We consider applicants for all positions without regard to race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, source of income, gender identity or expression, and/or status as a victim of domestic violence, dating violence, or stalking.*